

Chemistry Ph.D. Program Timeline at a Glance

PRE-FIRST SEMESTER

Diagnostic Examinations	Qualifying Exams, prior to the start of the semester, help define the program of study for the first semester, identify deficiencies in background and possible pathways for remediation. Three exams must be passed by the end of the second semester, and a total of three attempts are allowed.
CBC Research Symposium	Held prior to the start of the semester, the CBC Research Symposium includes a poster session for new graduate students to familiarize themselves with research groups of interest.

FIRST SEMESTER

Course Work, Seminars	Course Work for the first semester is chosen in consultation with the GPC and is based on the projected Program of Study and performance on the Qualifying Exams. All students are expected to attend at least one weekly divisional or programmatic seminar as well as Departmental Colloquia.
Faculty Interviews	All students are required to interview individually with at least 6 faculty members. Begin individual interviews early and meet throughout the period from August-mid-October.
Research Director Selection	Students submit Report of Selection of Research Director form to the Graduate Program Coordinator by October 15, 2016 (for fall admits).
Research	Begin research when Research Director selection is approved (late October)

SECOND SEMESTER

Course Work and Seminars	Advised by Research Director. Submit Plan of Study to GPC by April 30 th . All students are expected to attend at least one weekly divisional or programmatic seminar as well as Departmental Colloquia.
Research	Continue research.
Evaluation of teaching performance – 1st Year	Your performance as a T.A. is considered to be a critical component of your training and your responsibility as graduate student at the University of Arizona

FIRST SUMMER

Research	Continue research.
Dissertation Committee	In consultation with Research Director, a Dissertation Committee must be selected by the first day of fall classes. Submit Proposed Dissertation Committee to the Graduate Program Coordinator and also record it in GradPath.

THIRD SEMESTER

Course Work and 1 st Seminar	Register for coursework according to Plan of Study. Attend appropriate divisional or programmatic seminars as well as Departmental Colloquia. Present seminars according to divisional or programmatic requirements.
Second Year Dissertation Committee Meeting	All students must meet with each committee member <i>individually</i> between May 30 and September 30 to discuss in particular their ideas for the oral proposal and to provide an informal status update on research, integration into their research group and any other questions / points of information necessary. Students must bring the 2 nd year meeting form and have it signed at the end of the meeting with each committee member.
Research	Continue research.
Written Comprehensive Examination	All oral proposals are due Nov 1 or the first Monday following. Faculty will return reviews prior to the last day of class in the Fall semester to provide students with enough time to improve the proposal or prepare for the oral exam. For Students starting in spring semester, the respective deadline is March 15.

FOURTH SEMESTER

Course Work and Seminars	Continue coursework as defined in accepted Plan of Study. Attend appropriate divisional or programmatic seminars as well as Departmental Colloquia. Present seminars according to divisional or programmatic requirements.
Research	Continue research.

Oral Comprehensive Examination

Schedule Oral Comprehensive Examination; examinations shall be scheduled for a date as soon as possible (ideally within six weeks) after passing evaluation of the Independent Research Proposal. **All students must take their oral examination no later than the end of the fifth semester.**

SECOND SUMMER

Research

Continue research. A written Annual Research Summary is due to your Dissertation Committee and the Graduate Program Coordinator on July 31.

REMAINING SEMESTERS

Course Work and Seminars

Make sure courses in Plan of Study have been completed and required seminars have been presented. Attend appropriate divisional or programmatic seminars as well as Departmental Colloquia.

Research

Continue research. A written Annual Research Summary is due to your Dissertation Committee and the Graduate Program Coordinator on July 31.

FINAL STEPS

Fourth Year Committee Meeting

Schedule a meeting with your Dissertation Committee to take place during the spring semester of your fourth year in residence. Prepare presentation on research progress and distribute written dissertation outline.

Seminar

Schedule and give final seminar as required by your division.

Dissertation

Complete dissertation, including proofreading, prior to delivery to Dissertation Committee members.

Final Oral Defense Examination

Schedule dissertation defense (final oral). Submit Announcement of Oral Defense Examination at least **two weeks** prior to oral. A penultimate draft of your dissertation should be given to your committee members at this time.

Submission of Dissertation

The revised dissertation must be submitted to the Graduate College within one year of the final oral examination. (Normally this should be done within a matter of days or weeks). **Continuous registration is required until the dissertation is submitted.**

ALL REQUIREMENTS FOR THE PH.D. DEGREE IN CHEMISTRY MUST BE COMPLETED WITHIN 5 YEARS OF PASSING THE ORAL COMPREHENSIVE EXAM.